



Town of Camp Verde Vision Statement

"Camp Verde is welcoming, a safe community, a vibrant economy, thoughtfully growing, and offering an exceptional quality of life."

**AGENDA
TOWN OF CAMP VERDE
WORK SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, AUGUST 27, 2025 at 5:00 P.M.
ZOOM MEETING LINK:
<https://us02web.zoom.us/j/82748671593?pwd=T2jTgbVYA1TK833EQ0NVP2Hqu1lpzj.1>
one Tap Mobile: 1-253-215-8782 or 1-346-248-7799
Meeting ID: 827 4867 1593
Passcode: 399341**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**
2. **Roll Call.** Council Members Brian Bolton, Robert Foreman, Robin Godwin, Jessie Murdock, Patricia Seybold, Vice Mayor Wendy Escoffier, and Mayor Marie Moore.
3. **Pledge of Allegiance**
4. **Presentation, discussion and direction to Town staff regarding the Camp Verde Arena Association Amended and Restated Lease Agreement and Equipment Rental Policies and Practices.** Staff Resource: Town Manager Miranda Fisher and Town Attorney Trish Stuhan. Pg. 3

**Town Presentation
CVAA Presentation
Council Discussion**

5. **Adjournment**

Note: Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the purpose of discussion or consultation for legal advice with the Town Attorney as permitted by A.R.S. § 38-431.03(A)(3). Any other executive sessions will be separately included on the agenda above if an executive session will be held at the meeting.

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. Pursuant to Town Code, Section 2-3-7.1 the Mayor shall call for a vote of the Council to allow the meeting to continue past the deadline of 10:00 p.m. The Town of Camp Verde Council Chambers is accessible to persons with disabilities. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on August 20, 2025 at 5:00 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Leah Rhodes

Leah Rhodes, Town Clerk



Town Council

Agenda Information Memorandum

Meeting Date: August 27, 2025

Agenda Item Type:

- | | | |
|---|---|---|
| ☐ Consent Agenda | ☐ Informational Presentation | ☐ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☒ Other: Work Session |

Requesting Department: Town Manager

Staff Resource: Town Manager Miranda Fisher

Agenda Title: Discussion and/or direction to staff regarding the Camp Verde Arena Association Amended and Restated Lease Agreement and Equipment Rental Policies and Practices.

Attached Documents:

For additional background, including the Town's June 25 letter to CVAA, the proposed lease agreement, expenditure reports, inventory lists, and frequently asked questions, materials have been made available on the Town's website: [Clarifying the Town's Intent: Statement on the June 25 Letter to the Camp Verde Arena Association](#) | [News List](#) | [Town of Camp Verde, AZ](#)

Estimated Presentation Time: 30 minutes

Estimated Discussion Time: 90 minutes

Reviewed By:

- ☒ Town Manager ☐ Legal ☐ Risk Management ☐ Finance ☐ Other:

Financial Review (if applicable): N/A

- Funding Source / GL Account Number:
- Approved in the FY26 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

The August 27, 2025, will focus on discussion regarding the Camp Verde Arena Association (CVAA) Amended and Restated Lease Agreement. The purpose of this session is to allow Council to gain a better understanding of CVAA's operations, review the proposed lease revisions, and provide direction to staff on how to proceed.

Town staff will begin the discussion with an overview of the current lease and the proposed amendments. These revisions are designed to address areas of ambiguity and to bring the lease into alignment with the Town's obligations for legal compliance, financial accountability, and public access under Arizona law. Key provisions will include requirements for financial transparency, clarification of responsibilities for both parties, and formalization of practices surrounding use of Town-owned equipment.

Following staff's presentation, CVAA representatives will be invited to present information about their operations, including event schedules, financials, and plans for FY 2026. They will also have the opportunity to outline concerns with the proposed lease and share any counterproposals for Council consideration.



Town Council Agenda Information Memorandum

Council will then have the chance to ask questions of both staff and CVAA, request additional information, and provide direction on areas warranting further review or revision. This may include discussion of possible changes to the proposed lease, expectations for financial reporting, coordination of event scheduling, and use of Town assets. Council may also wish to consider under what circumstances termination of the current lease and issuance of a Request for Proposals could be appropriate if mutually agreeable terms are not reached.

It is important to note that no formal action will be taken during this work session. The intent is to provide an open forum for information sharing and direction. Any decision to approve a revised lease agreement or to terminate the existing agreement will take place at a future Council meeting.

The Town's goal remains to preserve its relationship with CVAA while ensuring transparency, accountability, and compliance with state law. The proposed Amended and Restated Lease Agreement is intended to strengthen the partnership, clarify expectations, and protect public assets for the benefit of the community

Question(s) before the Council:

- Does Council have any questions for staff?